

# VENDOR INVITATION

St. Andrew's Presbyterian Church

**Location:** 703 Heritage Dr. SW

Saturday, November 16, 2024, 10am - 2pm

This annual sale has operated for many years and includes a book sale, Second Time Treasures, children's activity, giant bake sale and tea room with light lunch, art sale and our newly minted Market Room. All proceeds provide support for community endeavours. The Market Room will be in the Karl English Lounge with approximately 18 tables.

We are currently looking for vendors to participate in the Market Room. If you are a vendor interested in purchasing a table, please read the following guidelines. Include payment and completed form (below) and remit to one of contacts below OR any member of the Ladies Guild. E-transfer to ladiesguild@standrewscalgary.ca. Cheques made out to St. Andrew's Ladies Guild.

Thank you.

Marianne Attridge	Wendy McNaughton	Judy Roberts	Kathy Slimmon
whitens@telus.net	wendy.mcnaughton@shaw.ca	mroberts66@shaw.ca	kathyslimmon@gmail.com
403-254-2495	403-617-4835	403-251-1024	403-256-5074

To ensure the success of the Market and a pleasant day for everyone, we ask that you observe and adhere to the following guidelines:

- \$25 includes one 6ft table, 1 chair and table cover or you may provide your own.
- You must be at your table from 10am until closing at 2pm.
- Signage identifying your product/company is encouraged.
- Sale of food items, including candy or chocolates will NOT be permitted.
- Due to allergies and sensitivity, scented material must be discreet.
- Table rentals are available until all tables are sold.
- No open fire permitted e.g. lit candles.
- Power is limited and you must provide your own extension cords, if required. Battery powered lamps are permitted.
- Set-up is available on Friday, Nov 15, 10am – 7pm and Saturday, Nov 16, 8am – 9:30am. There is overnight security.
- Unloading can be done at the back of the church where temporary parking is permitted.
- Regular parking is available in the lot east of the church.
- St. Andrew's Presbyterian Church will not be responsible for any lost, stolen or damaged goods.
- Table confirmation is made upon receipt of registration form below and payment.
- Any questions or concerns should be forwarded to the contacts listed above.

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## VENDOR REGISTRATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

BRIEF DESCRIPTION OF PRODUCT \_\_\_\_\_

PAID METHOD: CASH \_\_\_\_\_ CHQ \_\_\_\_\_ E-Transfer \_\_\_\_\_

MARKET APPROVAL \_\_\_\_\_

The information you have provided is for the sole use of the St. Andrew's Presbyterian Church Ladies Guild Christmas Bazaar.